

**WESTCHESTER PUBLIC LIBRARY**  
**EXHIBITS, DISPLAYS, PETITIONS, SURVEYS, AND SOLICITATIONS**

**PUBLIC DISPLAY AREA**

The library provides a public bulletin board and a distribution rack located in the lobby of the Thomas Library for the display and distribution of posters, pamphlets, brochures, leaflets, or booklets to the public on behalf of the civic, social and educational not-for-profit groups and organizations in our community. A public display board is also available at the Hageman Library. Patrons may request notices be placed on the board and literature be placed in the rack for viewing or distribution. All items must be turned in to the circulation department for review before posting or distribution. Items benefitting a private concern or of a commercial nature are prohibited. The library staff will periodically weed the distribution rack and the bulletin board and discard excess and obsolete material.

All other bulletin boards within the library will only be used to publicize library sponsored programs and library services.

**DISPLAYS/EXHIBITS**

The library may offer small, designated spaces for the display/exhibit of materials to the public on behalf of the civic, social and educational not-for-profit groups and organizations in our community. Individuals and groups wishing to display/exhibit such materials are invited to contact the location Branch Manager. If space is available, the Branch Manager may designate the location and duration of a display/exhibit. The library assumes no responsibility for damage to or theft of any item displayed/exhibited.

**PETITIONS, SURVEYS, AND SOLICITATIONS**

The library is a non-partisan public institution and as such, no petitions may be left nor signatures collected from patrons or staff for any petition or survey while on library property unless the petition or survey is for library purposes.

There shall be no sale of tickets, goods or services, or solicitations made in the library unless it is on behalf of the library or directly related to the library's operation. Groups using the library meeting rooms may collect nominal and reasonable membership dues and reimbursement for the actual costs of meals served at their meetings, but may not charge for attendance to said meetings.